April 16th 2015.

ATT: To Whom It May Concern,

Massy Distributors

La Romain

San Fernando.

Dear Sir/Madam,

Allow me to introduce myself. I am Simone Adams. It is with much enthusiasm that I take this opportunity to apply to your establishment seeking employment. I am applying to fill the position of merchandiser at your store.

I am a mature, responsible individual with a desire to excel and see this as the perfect opportunity for me to do so. Yes I am a team playing individual with a lot to offer while being open and willing to learn more. I can and will perform under the most trying of situations and circumstances.

I assure you that I can fill my requested position with excellence and professionalism. I will exceed your expectations as I bring with me a wealth of experience in a wide field which my curriculum vitae will attest and prove myself given the chance. I stand willing and ready to attend an interview at your earliest convenience.

Please find attached my Curriculum Vitae for your inspection.

Thanking you in advance for your consideration.

Respectfully,

Simone Adams

16th April 2015

#103 TITO HILL

SOUTH ORPOUCHE

***SIMOME ADAMS***

EXPERIENCE Unemployment Relief Program, Women School Program Trinidad

Elderly Care giver Jan. 2012 – Feb. 2013 Trinidad

Self Employed March 2008 –Nov. 2011 Canada

Receptionist Jan. 2007 –March 2008 Canada

Elderly care May 2005- Jan. 2007 Canada

Elderly care Nov.1999 – Nov. 2003 Canada

Telephone Operator Nov.1998 –Oct.1999 Canada

Pager

EDUCATION University of the Southern Caribbean Trinidad

Basic Computer 1

Servol Life Center Trinidad

Nursing Care

Siparia Senior Comprehensive Trinidad

CXC Passes

Siparia Junior Secondary Trinidad

Palo Seco Government Primary Trinidad